



STAFFING

THANK YOU TO OUR PPG!

The surgery would like to say a massive THANK YOU to our PPG and especially to Elias Haddad who was successful in raising monies enabling us to purchase foot dopplers for use in the surgery. These are a great success and something that we will use on a daily basis.

We are still looking for new members to join our PPG, if you feel you can spare 1 hour every 4 months to join us at our meetings then please contact tracey.cullington@nhs.net for further details.

August Bank Holiday Closure

The surgery will be closed on

Monday 29 August 2022

Re-opening Tuesday 30 August 2022

WE NEED YOUR CORRECT E-MAIL ADDRESS

We are now sending out your referral appointment details via e-mail so please make sure that your e-mail address is up to date and it is one where you are happy for us to send your referral/appointment information to. We can see at a glance that the information has been delivered to you as soon as your referral has been made and this is also recorded in your medical records.

Please make sure that when you see a clinician and you are told that you are going to be referred, that you make sure reception have your correct e-mail address.

If you do not have an e-mail address, please do not worry, we will still get your details to you.

THANK YOU

REQUESTS FOR MEDICAL RECORDS

We receive a number of record requests every day.

Should you need to request your records please could you consider the following:

- ◆ Do you need your full record or, do you just need specific dates/parts of it?
- ◆ Do you just need a patient summary rather than your full medical record?
- ◆ Legally we are allowed 30 days to prepare a full medical record.